



Abbeville Cajun Christmas Celebration

Vendor Disclosure Form

Vendor Booth Rules and Regulations:

Display and Identification:

All booths must prominently display the name of the organization and the assigned booth number.

Booths should be manned at all times by members of the organization renting the space.

Street and Sidewalk Access:

Booths are not allowed to place equipment, chairs, or other items on the street or sidewalk behind their booth.

These areas must be kept clear for emergency access at all times.

Solicitation:

All products should be sold within the confines of your rented booth space.

Soliciting products in front of or outside of the booth is not allowed.

Application and Payment:

Application and full payment must be submitted online by December 1st.

All Vendor Registrations will be online and require payment with a credit or debit card.

Booth Allocation:

All booth spaces are assigned by our Vendor Committee prior to the event.

Your placement will be made available early on the day of the event.

There are no reserved spaces for any vendor type.

Equipment:

Vendors should bring their own extension cords, tarps, staple guns, tie wraps, and garbage bags for booth setup and maintenance.

Event Cancellation:

In the event of a cancellation by local, state, or national government, booth fees will be rolled over to the following year unless the organization contacts the Rotary Club of Abbeville, Cajun Christmas Celebration Vendor Chairman in writing by December 1st.

Vehicle Usage during the event:

Traffic Restrictions:

No inbound or outbound vehicle traffic is allowed during festival hours, including golf carts and ATVs.

All vehicles must be off festival grounds one hour prior to the festival opening on the event day.

Booth and Material Removal:

No vehicles will be allowed until the event ends at approximately 8 PM.

Booth Dismantle:

Dismantle Time:

Booths may not be dismantled before [Insert Time] on the event day.

No vehicles are allowed on the grounds or around the Courthouse for booth removal until the event ends at approximately 8 PM.

Additional Notes:

The Abbeville Cajun Christmas Celebration has exclusive rights to the sale of official logo festival merchandise.

Vendors should not sell items for which the festival has an exclusive.

There are no non-profit rates, and all vendor spaces are at the rates listed.

Electrical service is available; please indicate your requirements on your registration application.

Booths Rule: The Rotary Club of Abbeville maintains exclusive sale of any alcoholic beverage of any kind (ex. Beer, wine, daiquiris, etc.) Soda and water may be sold by vendors.